

Confluencia Revista Hispánica de Cultura y Literatura
Format Guide

Articles submitted to and accepted in *Confluencia* are to be between 4,500 and 7,500 words, including text, tables, footnotes, appendices and references, and should adhere in format to the MLA Style Manual and Guide to Scholarly Publishing. The title should not exceed 15 words. Notes should be placed at the end of the text and must be manually posted.

To ensure double blind peer review, please be sure that your name(s) does not appear in the article, including in end notes and works cited.

General Formatting Guidelines

- Double-space the text of your paper and use a legible font (e.g. Times New Roman). Font size must be 12 pt. Block quotes are single spaced.
- Format paragraph indents with first line at .38” and right indentation at .35”. Left indentation should be 0”.
- Leave only one space after periods or other punctuation marks.
- Set the margins of your document to 1 inch on all sides.
- Indent the first line of each paragraph one half-inch from the left margin. MLA recommends that you use the “Tab” key as opposed to pushing the space bar five times.
- Title should be left justified and bold. Please remove all names before sending a copy for the blind peer review.
- The following should be italicized:
 - Book title
 - Website name
 - Magazine title
 - Journal title
 - Movie title
 - Television series
 - Album name
 - Database name
- The following should be in “quotation” marks:
 - Chapter title
 - Article title
 - Short story title
 - Poem title
 - Song title
 - Television episode

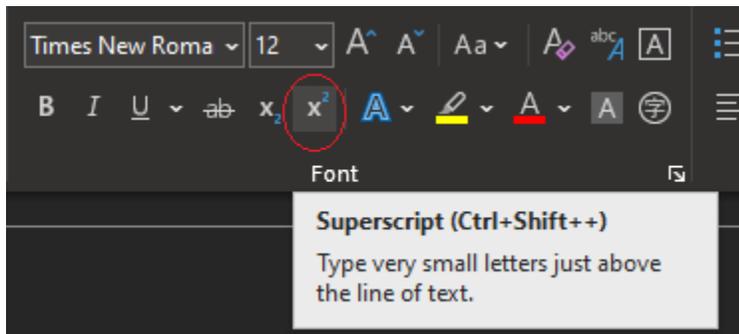
Creating Manual End Notes

To manually enter the foot note, “i” or “1” needs to be placed directly into the main body. If the end note is already placed in, you will need to erase the automatic endnote. Then, rewrite the note at the end of your article, go back to that section it refers to, and type the i or 1 there.

Word has a function called superscript that allows you to insert small numbers/letters in the corner of text, much like a math equation. It should look like:

“Text citation example.....”ⁱ

Here’s some imagery that might help:



Just make sure when you type in the marker, you highlight over it and click the superscript button.